Citing images and sound files in MLA format

- Your Works Cited list always goes on a fresh page. First, make sure you have **Times New Roman 12** as your font.
- **Center** the title Works Cited. **Do not underline**, bold or otherwise make it fancy.
- **Double-space** both between and within entries.
- Use **hanging indents**. (Go to Format then Paragraph. Under Indentation, use the drop-down menu to select “hanging” and click OK.
- Once this is set up for your first citation, select “Merge Formatting” when pasting subsequent citations. Presto! It’s perfect.
- Once all your citations are entered **alphabetize** them, and you’re done.

Here is the formula for digital images such as those you find on Flickr, Wikimedia Commons and Google Commons.

**Structure:**

Last, First M. “Title”/Description (use if no title is available). **Website Title**. Website Publisher. Date Month Year Published. Web. Date Month Year Accessed. <URL>.

Here is the formula for original photographs, perhaps ones you took yourself.

**Structure:**

Last, First M. **Photograph Title**. Year Created. Photograph. Museum/Institution, Location.

Here is the formula for any track or album from a compact disc, MP3 recording, MIDI, cassette, or vinyl recording.

**Structure:**

Artist Last, First M. Rec. Date Month Year. “Track Name.” In Album Name. Producer First M. Last, Year. CD/MP3/MIDI/Cassette/Vinyl.

**Note:** Ask each teacher if he or she requires the URL at the end. MLA7 does not, but teachers may.
Works Cited


